# Vendor Information: Northeast/Mid-Atlantic Masters Regional Championships

June 28, 2014 Lowell, MA

## Overview:

This is the first year of the Northeast/Mid-Atlantic Masters Regional Championships. The event will offer quality-racing opportunities for masters in all boat classes. This event has received a lot of attention from the region and we anticipate it to be a grand event.

# **Tent Space/Equipment:**

Vendors have the option to provide their own tent, or USRowing has the ability to provide tenting in one of three sizes, 10'x10', 10'x20', and 20'x20'. Each 10'x10' and 10'x20' space includes one 6'x30" table as well as two folding chairs. Each 20'x20' tent includes two 6'x30" tables as well four folding chairs. If a vendor needs additional table and chairs they may indicate so on the attached order form.

Merchandise should not extend beyond 5 feet from the tent, due to available space – those who do so may be asked to consolidate their merchandise or pay for additional space.

# Flyers:

All vendors who are attending the event have the opportunity to provide a flyer that will be put into each crew's registration packet. Please have all flyers sent to the USRowing office, address listed on the order form, no later then June 13, 2014.

## Flyer Only Option:

If you are not able to attend the event ensure that your company still has a presence, by sending your flyer to our offices to be inserted in each registration packet. Please see the attached order form for pricing information.

#### **Certificate of Insurance:**

You must provide a certificate of insurance naming USRowing as additionally insured.

## **Reservations:**

Fill out the attached order form before June 13, 2014. Any form submitted after the deadline will be subject to a \$250.00 additional charge.

# **Cancelations:**

Should it become necessary to cancel your reservation, immediately notify USRowing. Fees will not be refunded if notification is received after June 13, 2014.

# **Questions/Concerns:**

If you have any further questions or concerns regarding being a vendor at the event please contact, Sarah Joos, USRowing Event Coordinator, at <a href="mailto:sarah@usrowing.org">sarah@usrowing.org</a> or (609) 751-0711.



# Northeast/Mid-Atlantic Masters District Championships Vendor Form 2014

 $Must\ be\ Submitted\ by\ June\ 13,2014$ 

Company Name:			
Contact:			
Address:			
E-mail:	Telephone:		
Fax:			
Vendor Options		Pricing	Total
Flyer Only		\$ 150.00	
Bring your own tent		\$ 300.00	
10' X 10'		\$ 450.00	
10'X20'		\$ 600.00	
20' X 20'		\$ 750.00	
Additional Items:	Quantity	Price	Total
Table - 6'x30"	<u> </u>	\$ 20.00	
Folding Chairs		\$ 2.00	
+ After June 13, 2014		\$ 250.00	
			ф
		Total Due	\$
Visa/Mastercard/Discover:			
Name on Card:		_ Exp. Date:	
Check #:	_ Make payable to USRowi	ng	
Send/Email or Fax to:			
Sarah Joos			
USRowing Events			
2 Wall Street			
Princeton, NJ 08540			
sarah@usrowing.org			
Fax: (609) 924-1578			